

Expression of interest for engagement of Training Partner

Webel Informatics Limited (WIL), a Government of West Bengal Undertaking, is the IT & Electronics Education and Training arm of West Bengal Electronics Industry Development Corporation (WBEIDC) Ltd, a nodal agency of Department of IT&E, Government of West Bengal. WIL is one of the very few organization in India, imparting education and training for more than two decades.

Since 1992, WIL has produced around 20000 industry ready professionals every year from its own classrooms and authorized training centres established at more than **125 locations spread across the entire state of West Bengal.**

WIL invites application from organization to be engaged as a part of their training activities in the field of IT/ITeS & Electronics.

Minimum Eligibility criteria:

Experience:-

Interested organization should have at least three years experience in teaching and learning area specially in IT/ITeS & Electronics.

Physical Infrastructure: -

1. Space for centre in Sq. ft. : Minimum 650 Sq. ft.

- Practical Room (AC) at least 01 number with minimum 10 computers capacity
- Theoretical Room at least 01 number with 20 numbers of students capacity
- Library / Reading Room- 01 number
- Reception-cum-counseling -Room 01 number
- Toilet- 02 Nos. (Gents/Ladies – one each)

Every student should have proper **chair to sit** comfortably and there should be proper sitting arrangement in the class rooms both in theory and practical.

Classrooms illumination levels should be sufficient to read paper document and computer screens.

Enough ventilation must be there, so that maximum amount of light and air can enter into the rooms.

The center should have **adequate number of fire extinguisher** to prevent fire.

The centre should maintain a proper Sign Boards/Signage in outside the centre building and maintain interior decoration as per the norms/guidelines of WIL.

Technical Infrastructure: -

- Minimum specification of Computers to be used for Training:

Processor	Pentium Dual Core / Intel core i3 / i5
Mother Board	Compatible
RAM	Min. 2 GB
HDD	Min. 500 GB
DVD	Any
Keyboard	TVS Champ / equivalent
Mouse	PS2/ USB
License Software	Latest Windows OS, MS Office

- Printer – 1 No.
- Scanner – 1 No.
- UPS – 600 VA for each computer
- Projector for classrooms.
- Updated Software for the courses.
- At least one computer for every two students. (i.e. in 1:2 proportion)

Commercial:-

- Franchisee signup fee of Rs.1,00,000/- (non refundable) one time at the time of signing agreement.
- Franchisee renewal fee every after 3 years Rs.7,000/- at present subject to revision, if required.
- Royalty of 20% and 25% on student course fee for different courses plus GST as applicable, to be paid to Webel Informatics Limited.

Others:-

Organization should submit self attested photocopy of Trade License, GST registration if applicable, last two year IT Return, PAN card, Voter ID / Aadhar, Rent agreement of the centre space if applicable.

After entering an agreement, WIL will give all required documents like Admission Form, Money Receipt, Syllabus, Course Material for some courses, certificate to individual candidates after evaluation and successful completion of training.

Faculties of the training partner will be evaluated by WIL before the commencement of the training. Only authorized faculties of WIL will be permitted to deliver training.

All the operational and running cost to be borne by the training organization.

Authorized person of interested organizations are requested to apply within 12th December 2018, on organization letter head confirming the minimum eligibility requirement stated herein, mentioning the name of the Town/Village/Block, Sub-Division, District addressed to:

**The CEO & Whole Time Director
Webel Informatics Limited
225F, A.J.C. Bose Road
4th Floor
Kolkata – 700 020**

Organizations can apply for multiple locations.

WIL reserves the right to carryout inspection, due diligence before selection of partner for each location.

Application and eligibility are necessary requirement and not sufficient to become partner.

Any query may be clarified from Mr. Anjan Debnath (9432315221) / Mr. B.B. Bandyopadhyay (9432333901).